

MEMORANDUM

FILE: District Policy Manual 20.9.2  
TO: District Engineers, Interested Parties  
THROUGH: Lou Harmon, Water and Wastewater Section Manager  
FROM: Kim Parker, Operator Certification Program Administrator  
DATE: June 30, 2009

*Lou*  
*KSP*

SUBJECT: WQD Chapter 5, Operator Certification: Operator Certification Requirements for Systems Using Bottled Water.

**Background:** This policy is meant to reduce operator certification requirements for public water systems (PWS) that exclusively use bottled water for drinking. These systems are typically non-transient, non-community systems that use bottled water to serve their employees. Rarely are members of the public exposed to the water. The Department of Environmental Quality (DEQ) has historically waived the requirement for these systems to retain certified operators, provided that certain conditions are met.

**Policy 20.9.2**

- 1) The PWS must attest in writing that they meet the following conditions:
  - a. The PWS must be a non-transient, non-community public water system as determined by the US EPA.
  - b. The PWS must only serve the public/employees bottled water that is obtained from a bottled water provider licensed by the Wyoming Department of Agriculture.
  - c. The PWS may not have ice machines or refrigerators that provide water or ice hooked up to any water source other than the bottled water.
  - d. The PWS must disconnect or clearly and permanently mark all water sources that are not bottled as non-potable. This is to include all bathroom or locker room sinks and showers, break room sinks, drinking fountains, etc.
- 2) DEQ will respond with a letter that will advise the PWS that, as long as the above conditions are met and this policy remains in effect, they will not be required to retain operators to operate and maintain their system.